LLCC Board of Trustees Regular Meeting

February 22, 2023

Ken Elmore, Chair

Gordon Gates, Vice Chair

Samantha Raymond, Secretary

Vicki Davis

Jeff Fulgenzi

Mark Holaway

Wayne Rosenthal

Giles Harris-Patel, Student Trustee

Charlotte Warren, President

BOARD OF TRUSTEES
LINCOLN LAND COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT #526
AGENDA
REGULAR MEETING

Wednesday, February 22, 2023
5:15 P.M.
Lincoln Land Community College
Robert H. Stephens Room

I. Preliminary Matters

A. Roll Call
B. Pledge of Allegiance
C. Adoption of Agenda of the February 22, 2023 Meeting
D. Introductions and Recognitions
E. Hearing of Citizens

II. Consent Agenda

A. Approval of Minutes of the Regular Meeting of January 25, 2023
B. Ratify Payment of All Cash Disbursements for January and the January Treasurer's Report
C. Out-of-State Travel
    1. Ratification of Out-of-State Travel
    2. Approval of Out-of-State Travel
D. Budget/Financial Items
E. Purchasing
    1. Engine Stands and Plates
    2. Air Brake Training Board
F. Contracts/Agreements
    1. Monthly Training Contract/Clinical Agreement Status Report
G. Monthly Grant Status Report
H. Facility Leases
I. Construction Items
    1. Selection of Engineering Firm for Main Campus Exterior Lighting Upgrade Phase 3

III. Action Agenda

A. Policies
    1. Revision to Board Policy 7.7 -Construction and Change Orders
B. Academic Services Division Items
    1. Sabbatical Leave Recommendation
    2. Naming of Faculty Emeritus
C. Student Services Division Items
D. Administrative Services Division Items
    1. Tuition Rate for Academic Year 2023-2024
    2. Variable Tuition Rates

E. Information Technology Items
F. Executive Division Items

IV. Information Items

A. Staff Reports
    1. Academic Services
    2. Student Services
    3. Administrative Services
        a. Position Vacancies and Hires
        b. Construction Progress Update
        c. Monthly Financial Report
    4. Information Technology
    5. Executive Division
        a.Review of Agenda Master Calendar
B. President's Report
C. Report from Faculty Senate
D. Report from Faculty Association
E. Report from Professional Staff
F. Report from Facilities Services Council
G. Chairman's Report
H. Secretary's Report
I. Foundation Report
J. Other Board Members' Reports

V. Strategic Discussion

A. Student Services Renovation

VI. Executive Session

A. Personnel Matters
B. Faculty Tenure and Continuing Employment
C. Faculty Positions
D. Pending/Imminent Legal Matters

VII. Actions from Open/Executive Session

A. Approval of Personnel Matters
B. Approval of Faculty Tenure and Continuing Employment
C. Approval of Faculty Positions

VIII. Adjournment

I. Preliminary Matters

II. Consent Agenda

AGENDA ITEM II.B

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Ratify Payments of All Cash Disbursements for January and the January Treasurer's Report

DATE: February 22, 2023

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President's Office and Vice President, Administrative Services Office for your review and subsequent action:

A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-commerce refunds, ACH and Wire transactions issued during January, 2023, (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel in accordance with the Local Government Travel Expense Control Act, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).

B. The Treasurer's Report for the month ending January 31, 2023.

MOTION: Ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during January 2023, and ratify the January 31, 2023, Treasurer's Report.

Gleckler

AGENDA ITEM II.C.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Approval of Out-of-State Travel

DATE: February 22, 2023

Name	Meeting	Location	Purpose	Amount
Dockter, Jason	American Association of Community Colleges	Denver, CO	Professional Development	$3,007
Maskey, Cynthia	Accreditation Commission for Education in Nursing	Atlanta, GA	Professional Development	$0*
Bretz, Laurel	Coalition on Adult Basic Education Conf.	Atlanta, GA	Professional Development	$2,222
Wilson, Diane	Committee for Accreditation in Neurodiagnostic Tech.	San Antonio, TX	Professional Development	$0*
Steele, Jamil	Coalition on Adult Basic Education Conf.	Atlanta, GA	Professional Development	$1,963
Edmonds, Chris	American General Contractors Construction Expo	Las Vegas, NV	Professional Development	$2,770

Murphy, Janelle	Radiology Educators of the Midwest	Davenport, IA	Professional Development	$259
Harmon, Andrew	Radiology Educators of the Midwest	Davenport, IA	Professional Development	$15
Maskey, Cynthia	Organization for Associate Degree Nursing	Louisville, KY	Professional Development	$0*
Vinzant, John	Teaching Professor Annual Conf.	New Orleans, LA	Professional Development	$2,778
Riggle, Ron	National Junior College Athletic Association National Convention	Charlotte, NC	Professional Development	$0*
Mitkos, Andy	Instructurecon	Denver, CO	Professional Development	$2,841
Freml, John	Instructurecon	Denver, CO	Professional Development	$2,841
Wilson, Diane	Neurodiagnostic Tech Annual Conference	Orlando, FL	Professional Development	$2,395
Miller, Tisha	National Institute for Staff and Organizational Development	Austin, TX	Professional Development	$2,572
Neilson, Ann	Midwest Society of Diagnostic Ultrasound	Brooklyn Park, MN	Professional Development	$1,394
Giles-Brown, Leigh	Midwest Society of Diagnostic Ultrasound	Brooklyn Park, MN	Professional Development	$1,402
Byer, Shanda	American Association of Community Colleges	Denver, CO	Professional Development	$3,616
Warren, Charlotte	American Association of Community Colleges	Denver, CO	Professional Development	$3,900

**Fees paid by organization*

AGENDA ITEM II.E.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Engine Stands and Plates

DATE: February 22, 2023

The Diesel Technology program seeks approval to purchase ten engine stands and related support plates. The College conducted a Request for Quotation (RFQ) for these items, and it was determined that Kiene Diesel was the most cost-effective choice for the College.

Below is a summary of the quotes received:

Vendor	Engine Stand Price *(Qty 10)*	Adapter Plate Price	Total Cost *(Stand*10)* + *Plates*
Kiene Diesel Addison, IL	$3,475	$3,595	$38,345
Unique Truck Equipment, Inc. Kentwood, MI	$3,550	$4,087	$39,587
David's Heavy-Duty Tool Sales Comstock Park, MI	$3,475	$3,899	$38,649

Budget Impact:

Total Funds Requested: $38,345
Source of Funds: Restricted
Projected Revenue: N/A
Projected Savings: N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
These stands are essential and are required so the engines are elevated and not resting on the shop floor.

Gleckler

How will proposed agenda item be measured?
N/A

MOTION:	**Move to approve Kiene Diesel to provide engine stands and related plates to Lincoln Land Community College with a total commitment of $38,345.**

Gleckler

AGENDA ITEM II.E.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Air Brake Training Board

DATE: February 22, 2023

The Diesel Technology program seeks approval to purchase an Advanced Stability Bendix EC-80 brake training board from L&L Fabricating. This purchase is a sole source purchase based on the required specifications for this unit. This particular unit includes anti-lock brakes, automatic traction control, and electronic stability control in a single unit. Our research has not identified another vendor that can provide all of these features as a single unit. Additionally, this equipment will be able to be used for multiple classes in the Diesel Technology program.

Budget Impact:

Total Funds Requested:	$40,600
Source of Funds:	Restricted
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
Students will be provided state of the art training resources that will be identical to what they will encounter in the field as diesel techs.

How will proposed agenda item be measured?
N/A

MOTION: **Move to approve L&L Fabricating to provide a new brake training board to Lincoln Land Community College with a total commitment of $40,600.**

Gleckler

AGENDA ITEM II.F.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Monthly Training Contract/Clinical Agreement Status Report

DATE: February 22, 2023

The following is the current Training Contract/Clinical Agreement Status Report for LLCC.

The Culinary Institute has entered into a contract with the Springfield Chaine des Rotisseurs to provide the annual Chaine Dinner. Approximately 50 people will attend the dinner at the Bistro Verde in the Workforce Careers Center.

The Continuing, Corporate, and Professional Education Department has entered into a contract with the First National Bank of Litchfield to provide a four-day Excel training course. The training will be held at the LLCC Litchfield Location in March.

The Continuing, Corporate, and Professional Education Department has entered into a contract with the Illinois Community College Board to provide Leadership Training. Approximately 20 ICCB employees will be trained at the LLCC Medical District throughout February, March, and April.

The Workforce Institute has entered into a contract with Geo Tech Construction Company to provide First Aid and CPR training. Approximately 10 employees will be trained at LLCC Litchfield in February.

The Workforce Institute has entered into a contract with Geo Tech Construction Company to provide OSHA 10 Training. Approximately 8 employees will be trained at LLCC Litchfield in January.

The Academic Services Division has entered into a contract with St. Anthony Orthodox Christian Church to provide facility space. St. Anthony Orthodox Christian Church will use space at the LLCC Jacksonville location in February and March.

The Culinary Institute seeks ratification for the bid proposal for the US Army Illinois National Guard Culinary Specialist Training contract. If awarded, the US Army

Illinois National guard will utilize space in the Workforce Careers Center Culinary Labs between March and August.

The Health Professions Department is seeking approval to enter into a clinical site agreement with Physical Performance Systems for students enrolled in the College's Occupational Therapy Assistant program. Physical Performance Systems has facilities suitable for the educational needs of the students.

MOTION: **Move to ratify the bid proposal for the US Army Illinois National Guard Culinary contract and approve the clinical site agreement with Physical Performance Systems.**

Gleckler

TRAINING CONTRACTS

Contract Title	Brief Description	Contractor	LLCC Dept / Program	Contract Total	Term
Culinary Contract Annual Chaine des Rotisseurs Dinner	The Culinary Institute has entered into a contract with the Springfield Chaine des Rotisseurs to provide the annual Chaine Dinner. Approximately 50 people will attend the dinner at the Bistro Verde in the Workforce Careers Center.	Chaine des Rotisseurs	Culinary Institute	$4,450	February 25, 2023
First National Bank of Litchfield Excel Training Contract	The Continuing, Corporate, and Professional Education Department has entered into a contract with the First National Bank of Litchfield to provide a four-day Excel training course. The training will be held at the LLCC Litchfield Location in March.	First National Bank of Litchfield	Continuing, Corporate, and Professional Education	$6,000	March 2023
Illinois Community College Board Leadership Training Contract	The Continuing, Corporate, and Professional Education Department has entered into a contract with the Illinois Community College Board to provide Leadership Training. Approximately 20 ICCB employees will be trained at the LLCC Medical District throughout February, March, and April.	Illinois Community College Board	Continuing, Corporate, and Professional Education	$2,775	February – April, 2023
Geo Tech Construction Company First Aid and CPR Training Contract	The Workforce Institute has entered into a contract with Geo Tech Construction Company to provide First Aid and CPR training. Approximately 10 employees will be trained at LLCC Litchfield in February.	Geo Tech Construction Company	Workforce Institute	$1,716	February 1, 2023
Geo Tech Construction Company OSHA 10 Training Contract	The Workforce Institute has entered into a contract with Geo Tech Construction Company to provide OSHA 10 Training. Approximately 8 employees will be trained at LLCC Litchfield in January.	Geo Tech Construction Company	Workforce Institute	$2,525	January 17-18, 2023

Facilities Usage Contract with St. Anthony Orthodox Christian Church	The Academic Services Division has entered into a contract with St. Anthony Orthodox Christian Church to provide facility space. St. Anthony Orthodox Christian Church will use space at the LLCC Jacksonville location in February and March.	St. Anthony Orthodox Christian Church	Academic Services	$240	February – March, 2023
US Army Illinois National Guard Culinary Contract	The Culinary Institute seeks ratification for the bid proposal for the US Army Illinois National Guard Culinary Specialist Training contract. If awarded, the US Army Illinois National guard will utilize space in the Workforce Careers Center Culinary Labs between March and August.	US Army Illinois National Guard	Culinary Institute	$48,000	March – August, 2023
			TOTALS	$65,706	

CLINICAL SITE, AFFILIATION, ARTICULATION, & TRAINING AGREEMENTS

Contract Title	Brief Description	Contractor	LLCC Dept / Program	Term
Clinical Site Agreement with Physical Performance Systems	The Health Professions Department is seeking approval to enter into a clinical site agreement with Physical Performance Systems for students enrolled in the College's Occupational Therapy Assistant program. Physical Performance Systems has facilities suitable for the educational needs of the students.	Physical Performance Systems	Health Profession/ Occupational Therapy Assistant	February 22, 2023 through Indefinite

AGENDA ITEM II.I.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Selection of Engineering Firm for Main Campus Exterior Lighting Upgrade Phase 3

DATE: February 22, 2023

At the October 19, 2022, Board Meeting this project was approved to complete phase 3 of the parking lot lighting upgrades at the Main Campus. GHR Engineers and Associates, Inc., Champaign, IL, has agreed to provide design services for this project. They are proposing a fee of $70,410 to provide these services, which is within the fee structure range for a project of this scope and complexity.

Per the 50 ILCS 510 Local Government Professional Services Selection Act, Architect-Engineering firms can continue to be awarded contracts without bidding/QBS (qualifications-based selection) as long as there is a satisfactory relationship between said firm and LLCC.

Budget Impact:

Total Funds Requested:	$70,410
Source of Funds:	Protection, Health, and Safety
Projected Revenue:	N/A
Projected Savings:	N/A

Student Learning Impact:

How will proposed agenda item impact student learning?
By improving the physical environment in which instruction, study and leisure activities take place.

How will proposed agenda item be measured?
This project will be measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

MOTION: Move to accept the proposal from GHR Engineers and Associates, Inc. in the amount of $70,410 to provide design services for the Main Campus Exterior Lighting Upgrade Phase 3 project.

Gleckler

III. Action Agenda

AGENDA ITEM III.A.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Revision to Board Policy 7.7 - Construction and Change Orders

DATE: February 22, 2023

The following is a proposed change to Board Policy 7.7 - Construction and Change Orders

Policy Statement: Construction change orders that would cause the construction project to exceed the Board approved project contingency shall be submitted to the Board for prior approval. ~~*Change orders for any construction project that do not cause the project to exceed the Board approved project contingency will be presented to the Board for ratification at the next regular meeting.*~~

This change was presented last month for a first reading and is submitted for Board approval this evening.

MOTION: **Move to approve revisions to Board Policy 7.7 – Construction and Change Orders.**

Gleckler

AGENDA ITEM III.B.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Sabbatical Leave Recommendation for 2023-2024

DATE: February 22, 2023

Three (3) faculty members submitted a sabbatical leave request for the academic year 2023-2024. The Sabbatical Leave Committee, comprised of tenured faculty members, reviewed the requests, and forwarded their review and comments.

The following sabbatical leave request for the spring semester of the 2023-2024 Academic Year is submitted for your approval.

Tim Humphrey, Professor of Political Science and Education, requests a sabbatical leave for the Spring 2024 semester, during which he will conduct first-person research across multiple public-school settings within the LLCC District to enhance his knowledge of current educational practices and contemporary K-12 environments. The project will allow Professor Humphrey to study K-12 students, teachers, and administrators to provide him with knowledge and experience he can incorporate directly into curriculum revision and his approaches to teaching Education courses at LLCC. Students will benefit from this experience by learning of approaches teachers are using in the classroom and of current issues facing educators. This project will also benefit the college by strengthening connections between the LLCC Education program and public schools within the district.

MOTION: Move to approve the sabbatical leave for Tim Humphrey for Spring Semester 2024.

Dockter

AGENDA ITEM III.B.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Naming of Faculty Emeritus

DATE: February 22, 2023

Board policy permits the conferring of the honorary title “emeritus” upon a retired full-time faculty member at Lincoln Land Community College.

Based upon outstanding contributions from at least one of the following areas: teaching, participation and leadership in shared governance, service to the community, and advisor roles, the Faculty Development and Recognition Committee of the Faculty Senate recommends the granting of emeritus status to the following retired full-time faculty members:

Peggy Goetsch
Kevin Kirsch
David Sykes

MOTION: **Move to approve the honorary title of “emeritus” to the following retired full-time LLCC faculty members: Peggy Goetsch, Kevin Kirsch, and David Sykes.**

Dockter

AGENDA ITEM III.D.1

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Tuition Rate for Academic Year 2023-2024

DATE: February 22, 2023

Board Policy 5.14 - Tuition and Fee Rates/Payment outlines the College's process for setting tuition rates for each academic year. This process includes considering the state average tuition rate of all community colleges in the current year and adjusting for inflation based on the Higher Education Price Index. This process has served Lincoln Land Community College well in keeping its tuition rates within the mean of the Illinois Community College system. However, for the upcoming academic year, given significantly higher than normal inflation experienced in higher education, our normal process would result in a $5.00 per credit hour increase in our regular tuition rate.

Given this, we would propose a one-year deviation from Board Policy 5.14 and maintain our tuition rates for Academic Year 2023-2024 at the same level as the current Academic Year.

MOTION: **Move to approve the deviation of Board Policy 5.14 - Tuition and Fee Rates/Payment for Academic Year 2023-2024 and maintain tuition rates at the same level as they are in Academic Year 2022-2023, except for those programs where rates are being adjusted as authorized by the Board of Trustees.**

Gleckler

AGENDA ITEM III.D.2

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Variable Tuition Rates

DATE: February 22, 2023

Board policy 5.14 provides for course fees and tuition to be assessed for specific courses and special services. Recently, the college reviewed the costs of the Truck Driver Training and proposes an increase in the tuition. Further, it is recommended that the upcoming Diesel Technology program utilizes a variable tuition rate similar to most other Workforce Institute programs, which is in addition to the standard tuition rate.

Truck Driver Training
The current rate of $3,900 plus fees has been in effect since Fall 2016. However, the costs of delivering the program have increased without any corresponding increases in the fee. To continue providing a high-quality program, it is necessary to increase the tuition at this time. It is recommended that the tuition cost be increased from $3,900 to $4,500 effective Fall 2023.

Even with this modest increase, our program continues to be competitively priced when compared with other program costs in Central Illinois:

MTI	$5,000 plus fees
John Wood	$4,623 plus fees
Parkland	$5,195 plus fees
Illinois Central	$4,515 plus fees
Heartland	$4,900 plus fees
160 Training Academy	$5,000 plus fees

Diesel Technologies

For the newly established Diesel Technologies courses, we are proposing a variable tuition rate of 1.5 times the standard tuition rate for all DET courses (excluding the internships) beginning Fall 2023. This rate is consistent with many of the Workforce Institute programs.

MOTION: Move to set the tuition rate for the Truck Driver Training Program at $4,500 effective Fall 2023, and set a variable tuition rate for DET at 1.5 times the standard tuition rate effective Fall 2023.

Gleckler

IV. Information Items

AGENDA ITEM IV.A.3.a

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Position Vacancies and Hires

DATE: February 22, 2023

POSITION VACANCIES

Classified
Accounting Technician, Disbursements (FT)
Enrollment Services Representative - 2 (FT)
Parent Educator (PT)

Professional
Agriculture Program Specialist (FT)
Application Developer I (FT)
Financial Aid Advisor & Loan Specialist (FT)
Health Professions Recruiter (FT)
Network Administrator (FT)
Student Enrollment Advisor (FT)
Website and Social Media Writing Coordinator (FT)

Administrator
Director, Faculty Development (FT)
Program Director, Industrial Maintenance and Electrical (FT)

Faculty
Accounting & Business Instructor
Biology Instructor
Computer Science Instructor
Integrated Media Design Instructor

AGENDA ITEM IV.A.3.b

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Construction Progress Update

DATE: February 22, 2023

Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway and projects that have formal plans and available funding but are not yet underway. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:

PHS Projects – FY21

Security Camera Updates Phase 2
The project is nearly complete after supply chain issues involving the cameras. We anticipate substantial completion in the next 30 days.

Water Infiltration Remediation Main Campus Phase 2
The project is under way. Due to long lead times for doors, we anticipate work to start in March 2023.

Wayfinding Phase 2
This project is substantially complete. We are awaiting completion of punch list items and closeout documents.

PHS Projects – FY22

Main Campus Exterior Lighting Upgrade Phase 2
The project is under way.

Medical District Lighting, Flooring, Water Infiltration
The project is substantially complete. We are awaiting completion of punch list items and closeout documents.

Sangamon Hall Chiller Repairs and Upgrades
Development of construction documents is underway.

PHS Projects – FY23

Main Campus Exterior Lighting Upgrade Phase 3
Development of construction documents is underway.

Main Campus Parking Lot, Drives & Signage
Development of construction documents is underway.

Door Access & Security Alarm Upgrades
Development of construction documents is underway.

Sangamon Hall Dust Collection & Gas Safety
Development of construction documents is underway.

Sangamon & Cass Mechanical Upgrades
Development of construction documents is underway.

Small Projects – FY22

Aviation Hangar Floor Coating
The project is substantially complete. We are awaiting closeout documents.

Jacksonville Office Renovations
This project is substantially complete. We are awaiting closeout documents.

Renovation of Microbiology Lab in Sangamon 2313
This project is complete.

Small Projects – FY23

Main Campus Classrooms Upgrades
Development of construction documents is underway.

Main Campus and Taylorville Flooring Replacement
Development of construction documents is underway. We anticipate starting construction in Spring 2023 during breaks in the academic schedule.

Deferred Maintenance Capital Project (CDB Managed)

Generators for South Side of Main Campus
The project is under way. CDC and Logan generators are installed, but the generator at Montgomery Hall has a delivery date (that is anticipated to be) in late Spring 2023.

Exterior Door Security Upgrades
Development of construction documents is underway. CDB will set the schedule for bidding and project award (anticipated to be in Spring 2023).

Fire Alarm System Upgrades
CDB contacted the college in late 2022 to inquire about local share of funds for the above referenced project. We anticipate notification from CDB about moving forward with this project in the near future.

LLCC/Memorial Nursing Education Partnership Gift

Nursing Renovation at Montgomery Hall
This project is substantially complete. We are awaiting closeout documents.

Capital Renewal

Renovate and Expand Student Services (CDB Managed)
The Board of Trustees approved an increase to the project budget at the January meeting. In late January, we received the Recommendation to Award Contracts from CDB. This was the next step to have CDB move forward with contract award, and we are optimistic that construction will start in the near future.

Restricted O & M

Renovate Millennium and Lower level Sangamon
The project is substantially complete. We are awaiting completion of punch list items and closeout documents.

Foundation

Kreher Greenhouse – (Informational Item)
The project is under way.

EDA Cares Act Grant

Renovate and Expand Campus Training Facilities
This project has been divided into 2 phases.

Phase 1 Diesel Tech Lab Build Out in Workforce:
Has been advertised for bids.

Phase 2 TDT Expansion, Storage Building, Logan Hall:
Is pending review/approval of an amendment letter to shift construction scope to equipment in response to notification of the Truck Driver Training Pad funding via FY2023 Economic Development Initiative/Community Project Funding.

Illinois Green Economy Network (IGEN) Project

Jacksonville Interior Lighting Upgrades
The project is under way.

AGENDA ITEM IV.A.5.a

AGENDA MASTER CALENDAR

MARCH 2023	APRIL 2023	MAY 2023	JUNE 2023
• Administrative Positions • Board Meeting 3/22/23	• Seating of New Trustees/Board Reorganization • Seating of Student Trustee • Foundation Gala 4/29/23 • Board Meeting 4/26/23	• Student Recognition 5/4/23 • Employee Recognition 5/10/23 • Commencement 5/12/23 • Board Meeting 5/24/23	• Summer Adjunct Faculty Listing • Budget Workshop • Board Meeting 6/28/23
JULY 2023	**AUGUST 2023**	**SEPTEMBER 2023**	**OCTOBER 2023**
• FY23 Tentative Budget • Board Meeting 7/26/23	• Board Meeting 8/23/23	• Budget Adoption/Public Hearing • Fall Adjunct Faculty Listing • Board Meeting 9/27/23	• PHS Projects • Board Meeting 10/25/23
NOVEMBER 2023	**DECEMBER 2023**	**JANUARY 2024**	**FEBRUARY 2024**
• Financial Audit Review • Board Meeting 11/15/23	• Adopt CY23 Property Tax Levy • Board Meeting 12/11/23	• Spring Adjunct Faculty Listing • General Obligation Alternate Bond Levy Abatement • Board Meeting 1/24/24	• Sabbatical Leaves • Approval of Faculty Positions • Faculty Tenure & Continuing Employment Recommendations • Board Meeting 2/28/24

V. Strategic Discussion

AGENDA ITEM V.A

MEMORANDUM

TO: Members, LLCC Board of Trustees

FROM: Charlotte J. Warren
President

SUBJECT: Student Services Renovation

DATE: February 22, 2023

Tim Ervin, Director, Construction & Environmental, Health & Safety will provide an overview of the Student Services Renovation project.