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***LLCC Board of Trustees Regular Meeting***

***March 22, 2023***

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Ken Elmore, Chair

Gordon Gates, Vice Chair

Samantha Raymond, Secretary

Vicki Davis

Jeff Fulgenzi

Mark Holaway

Wayne Rosenthal

Giles Harris-Patel, Student Trustee

Charlotte Warren, President

**BOARD OF TRUSTEES  
LINCOLN LAND COMMUNITY COLLEGE  
ILLINOIS COMMUNITY COLLEGE DISTRICT #526  
AGENDA  
REGULAR MEETING**

Wednesday, March 22, 2023  
5:15 P.M.  
Lincoln Land Community College  
Robert H. Stephens Room

**I. Preliminary Matters**

- A. Roll Call
- B. Pledge of Allegiance
- C. Adoption of Agenda of the March 22, 2023 Meeting
- D. Introductions and Recognitions
- E. Hearing of Citizens

**II. Consent Agenda**

- A. Approval of Minutes of the Regular Meeting of February 22, 2023
- B. Ratify Payment of All Cash Disbursements for February and the February Treasurer's Report
- C. Out-of-State Travel
  - 1. Ratification of Out-of-State Travel
  - 2. Approval of Out-of-State Travel
- D. Budget/Financial Items
- E. Purchasing
- F. Contracts/Agreements
  - 1. Monthly Training Contract/Clinical Agreement Status Report
- G. Monthly Grant Status Report
- H. Facility Leases
- I. Construction Items
  - 1. Approval of Project – Diesel Lab Renovation
  - 2. Diesel Lab Renovation - Contractor Ratification
  - 3. Main Campus Classrooms Upgrades and Taylorville Flooring Replacement – Contractor Recommendation
  - 4. Main Campus Parking Lot, Drives & Signage - Contractor Recommendation
  - 5. Renovate and Expand Student Services - Contractor Recommendation

**III. Action Agenda**

- A. Policies
  - 1. Revision to Board Policy 4.14 – Grade Review
- B. Academic Services Division Items
- C. Student Services Division Items

- D. Administrative Services Division Items
- E. Information Technology Items
- F. Executive Division Items

#### **IV. Information Items**

- A. Staff Reports
  - 1. Academic Services
  - 2. Student Services
  - 3. Administrative Services
    - a. Position Vacancies and Hires
    - b. Construction Progress Update
    - c. Monthly Financial Report
  - 4. Information Technology
  - 5. Executive Division
    - a. Review of Agenda Master Calendar
- B. President's Report
- C. Report from Faculty Senate
- D. Report from Faculty Association
- E. Report from Professional Staff
- F. Report from Facilities Services Council
- G. Chairman's Report
- H. Secretary's Report
- I. Foundation Report
- J. Other Board Members' Reports

#### **V. Strategic Discussion**

- A. Workforce Equity Initiative

#### **VI. Executive Session**

- A. Personnel Matters
- B. Pending/Imminent Legal Matters

#### **VII. Actions from Open/Executive Session**

- A. Approval of Personnel Matters

#### **VIII. Adjournment**

***I. Preliminary Matters***

***II. Consent Agenda***

**AGENDA ITEM II.B**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Ratify Payments of All Cash Disbursements for February and the February Treasurer's Report

**DATE:** March 22, 2023

In accordance with Lincoln Land Community College Board of Trustees Policy 6.1, the following items are available in the President's Office and Vice President, Administrative Services Office for your review and subsequent action:

- A. The Cash Disbursement Register including the Check Register of bi-monthly accounts payable checks, E-commerce refunds, ACH and Wire transactions issued during February, 2023, (payments for purchase order payments, equipment, supplies, lease payments, maintenance agreements, travel in accordance with the Local Government Travel Expense Control Act, employee reimbursements, membership dues, subscriptions, club vouchers, medical claim payments, pre-paid purchase orders, and time sensitive payment due dates – generally, items included under Board Policy 6.6).
- B. The Treasurer's Report for the month ending February 28, 2023.

**MOTION: Ratify disbursements of the bi-monthly checks, E-commerce refunds, ACH and Wire transactions issued during February 2023, and ratify the February 28, 2023, Treasurer's Report.**

**AGENDA ITEM II.C.1**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Ratification of Out-of-State Travel  
**DATE:** March 22, 2023

<b>Name</b>	<b>Meeting</b>	<b>Location</b>	<b>Date</b>	<b>Account</b>	<b>Amount</b>
Adams, Luke	Agriculture Future of America Tech Institute	Orlando, FL	Mar 9 - Mar 11, 2023	Out of State Travel	\$101

*Luke Adams is an Agriculture student at LLCC and attended the AFA Conference in Kansas City last fall. Based on his participation in Kansas City, he was accepted into the Technology Institute in Orlando. The \$101 is to cover his return flight and is being paid by the Foundation.*

**AGENDA ITEM II.C.2**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Approval of Out-of-State Travel

**DATE:** March 22, 2023

<b>Name</b>	<b>Meeting</b>	<b>Location</b>	<b>Purpose</b>	<b>Amount</b>
Whalen, Thom	Museum Research	Washington, D.C.	Professional Development	\$1,878
McDonald, Christopher	American Assoc. of Community Colleges	Denver, CO	Professional Development	\$2,433
Mitkos, Andy	Chair Leadership Academy	Wisconsin Dells, WI	Professional Development	\$3,457
Kujawa, Tricia	Assoc. for Institutional Research Forum	Cleveland, OH	Professional Development	\$2,592
Barbour, Samuel	Conference on Teaching and Research in Economic Education	Portland, OR	Professional Development	\$1,225
Henry, Bobbi	Assoc. for Institutional Research Forum	Cleveland, OH	Professional Development	\$1,685



Lane, Sheridan	Annual Café Deans & Directors Retreat	Charleston, SC	Professional Development	\$2,271
Dineen, Joshua	Annual Café Deans & Directors Retreat	Charleston, SC	Professional Development	\$2,069
Draper, Gailyn	Conference for Administrative Excellence	Las Vegas, NV	Professional Development	\$3,326
Hall Pratt, Lindee	Watermark Engage	Austin, TX	Professional Development	\$2,247
Norris, Crystal	Conference for Administrative Excellence	Las Vegas, NV	Professional Development	\$3,327
Neilson, Ann	International Foundation of Sonography Ed. & Research	Fort Worth, TX	Professional Development	\$1,771

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Monthly Training Contract/Clinical Agreement Status Report

**DATE:** March 22, 2023

The following is the current Training Contract/Clinical Agreement Status Report for LLCC.

The Academic Services Division has entered into an agreement with Manpower to utilize classroom space at LLCC Jacksonville. Manpower will use the classroom every other Thursday between February and May.

The Health Professions Department seeks approval to enter into an articulation agreement with Purdue University Northwest for students enrolled in the College's Associate Degree Nursing Program. The agreement will enhance transfer opportunities for nursing students to move seamlessly to an online Bachelor of Science in Nursing degree.

**MOTION: Move to approve the articulation agreement with Purdue University Northwest.**

## TRAINING CONTRACTS

Contract Title	Brief Description	Contractor	LLCC Dept / Program	Contract Total	Term
Facilities Usage Agreement with Manpower	The Academic Services Division has entered into an agreement with Manpower to utilize classroom space at the LLCC Jacksonville Location. Manpower will use the classroom every other Thursday between February and May.	Manpower	LLCC Jacksonville	\$400	February 23 through May 25, 2023
			<b>TOTALS</b>	\$400	

## CLINICAL SITE, AFFILIATION, ARTICULATION, & TRAINING AGREEMENTS

Contract Title	Brief Description	Contractor	LLCC Dept / Program	Term
Articulation Agreement with Purdue University Northwest	The Health Professions Department seeks approval to enter into an articulation agreement with Purdue University Northwest for students enrolled in the College's Associate Degree Nursing Program. The agreement will enhance transfer opportunities for nursing students to move seamlessly to an online Bachelor of Science in Nursing degree.	Purdue University Northwest	Health Professions/ Associate Degree Nursing	August 1, 2023 through Indefinite

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Approval of Project – Diesel Lab Renovation

**DATE:** March 22, 2023

Tonight, we are asking you to approve a project to renovate space in Workforce Careers Center to create a new Diesel Technology Lab. The Diesel Technology Lab was originally included in the Renovate and Expand Campus Training Facilities project as approved at the October 2022, Board Meeting. Due to the need to have the Diesel Technology Lab complete and ready for Fall 2023 semester, we are removing the construction portion of the Diesel Technology Lab from the EDA CARES Act grant scope. The Board approved removing the Architect-Engineer fees at the December 2022 meeting. The Architect-Engineer fees, construction costs, contingency, etc. will be included in a new stand-alone project with the budget established below. Going forward, the Diesel Lab Renovation project will be funded with Restricted Space Configuration Funds.

**Budget Impact:**

Total Funds Requested:	\$818,467
Source of Funds:	Restricted Space Configuration Funds
Projected Revenue:	N/A
Projected Savings:	N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

By improving the physical environment in which instruction, study and leisure activities take place.

**How will proposed agenda item be measured?**

Each of these projects is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

**MOTION: Move to approve the project for Diesel Lab Renovation at the Main Campus.**

**AGENDA ITEM II.I.2**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Diesel Lab Renovation – Contractor Ratification

**DATE:** March 22, 2023

Sealed proposals were received by the Construction Manager’s Office on February 21, 2023, for the Diesel Lab Renovation. The emergency nature of this project was reviewed with you at the February 22<sup>nd</sup> meeting. At that time, the Board gave verbal approval for the selection of a contractor to begin work on this project. Accordingly, this contractor selection is being presented for ratification.

<b>Contractor</b>	<b>Base Bid</b>	<b>Alt. #1 (Flooring)</b>	<b>Alt. #2 (Painting)</b>	<b>Alt. #3 (Lighting)</b>
Johnco Construction, Inc. Mackinaw, IL	\$639,300	\$33,900	\$12,100	\$28,400
Limbaugh Construction Co., Inc. Granite City, IL	\$654,000	\$38,000	\$9,500	\$29,000
<b>R.D. Lawrence Construction Co., Ltd. Springfield, IL</b>	<b>\$611,068</b>	<b>\$30,767</b>	<b>\$9,218</b>	<b>\$27,814</b>
R.L. Vollintine Construction Co., Inc. Springfield, IL	\$642,000	\$33,700	\$9,900	\$26,000

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Sunday, February 5, 2023, edition of the State Journal Register.

The lowest responsive bid is within the project budget as presented in a separate memo at this meeting.

**Budget Impact:**

Total Funds Requested: \$709,367  
(\$678,867 Bid Amount + \$30,500 Contingency)

Source of Funds: Restricted Space Configuration Funds

Projected Revenue: N/A

Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

By improving the physical environment in which instruction, study, administrative and leisure activities take place.

**How will proposed agenda item be measured?**

This project is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

**MOTION: Move to ratify the award of the base bid in the amount of \$611,068, Alternate Bid #1 in the amount of \$30,767, Alternate Bid #2 in the amount of \$9,218, and Alternate Bid #3 in the amount of \$27,814 from R.D. Lawrence Construction Co., Ltd. and to establish a project contingency in the amount of \$30,500, for an aggregate amount of \$709,367 to complete the Diesel Lab Renovation Project at the Main Campus.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Main Campus Classrooms Upgrades and Taylorville Flooring Replacement – Contractor Recommendation

**DATE:** March 22, 2023

Sealed proposals were requested for the Main Campus Classrooms Upgrades and Taylorville Flooring Replacement Project and were received at the Construction Manager’s Office on February 28<sup>th</sup>. The scope of the project includes upgrading Sangamon Hall classroom S2309 to an active learning lab, flooring replacement and painting in multiple classrooms and offices on the Main Campus, and flooring replacement and painting in room 1250 at Taylorville.

A tabulation of those proposals are as follows:

<b>Contractor</b>	<b>Base Bid</b>
R.L. Vollintine Construction Co., Inc. Springfield, IL	\$152,250

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Sunday, February 12, 2023, edition of the State Journal Register.

The above bid is within the project budget as approved during the FY23 Small Project budgeting process.

**Budget Impact:**

Total Funds Requested: \$167,250  
(\$152,250 Bid Amount + \$15,000 Contingency)

Source of Funds: Small Projects

Projected Revenue: N/A

Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

By improving the physical environment in which instruction, study, administrative and leisure activities take place.

**How will proposed agenda item be measured?**

This project is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

**MOTION: Move to approve the base bid in the amount of \$152,250 from R.L. Vollintine Construction Co., Inc. and to establish a project contingency in the amount of \$15,000, for an aggregate amount of \$167,250 to complete the Main Campus Classrooms Upgrades and Taylorville Flooring Replacement Project at the Main Campus in Springfield and the Taylorville Campus.**



**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Main Campus Parking Lot, Drives and Signage – Contractor Recommendation

**DATE:** March 22, 2023

Sealed proposals were requested for the Main Campus Parking Lot, Drives, and Signage Project and were received at the Construction Manager’s Office on February 28<sup>th</sup>. The scope of the project includes expanding the road east of Menard, creating ADA parking, sidewalk; striping the main drive with thermoplastic paint for longer wear, replacing all traffic control signage identified during wayfinding study; repairing main drive surface in west of Kreher. Year 1 of a 7-year rolling parking lot repair/renovation program including patching, resealing, striping, and curb work in various parking lots on the main campus is also included in the scope.

A tabulation of those proposals are as follows:

Contractor	Base Bid	Alt. #1 (Foundation Dr. Curve)	Alt. #2 (Thermoplastic Markings)
P.H. Broughton & Sons, Inc. Springfield, IL	\$865,815	\$22,000	No Bid
*Ron Furman's Paving Springfield, IL	\$710,582	\$81,060	\$55,365
<b>S &amp; W Contractors of Illinois Riverton, IL</b>	<b>\$782,871</b>	\$104,220	\$59,802
Truman L. Flatt & Sons Springfield, IL	\$953,922.96	\$32,697.50	\$9,130

\*Ron Furman’s Paving does not meet LLCC’s Responsible Bidder Resolution requiring they be “a participant in at least one apprenticeship and training program approved by and registered with the United States Department of Labor’s Bureau of Apprenticeship and Training.” Ron Furman’s Paving explicitly listed on their documents provided during bidding that they are not a member of any such program and their bid has been deemed non-responsive.

As required by section 6.4 of the LLCC Board Policy, an advertisement for public bid was published in the Sunday, February 12, 2023, edition of the State Journal Register.

The lowest responsive bid is within the project budget approved at the January 2023 Board meeting.

**Budget Impact:**

Total Funds Requested:	\$862,871 (\$782,871 Bid Amount + \$80,000 Contingency)
Source of Funds:	Infrastructure & Protection, Health, and Safety
Projected Revenue:	N/A
Projected Savings:	N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

By improving the physical environment in which instruction, study, administrative and leisure activities take place.

**How will proposed agenda item be measured?**

This project is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

**MOTION: Move to approve the base bid in the amount of \$782,871, from S&W Contractors of Illinois and to establish a project contingency in the amount of \$80,000, for an aggregate amount of \$862,871 to complete the Main Campus Parking Lot, Drives and Signage Project at LLCC's Main Campus.**

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Renovate and Expand Student Services – Contractor Recommendation

**DATE:** March 22, 2023

The Board approved the Capital Renewal Project for renovating and expanding the Student Services area on the first floor of Menard Hall at the September 2020 meeting. The project is managed by the Capital Development Board (CDB). The CDB received sealed proposals on November 16, 2022. On January 31, 2023, the CDB determined Johnco Construction, Inc. was the lowest responsive bidder. We concur. Your recommendation of award is required to complete the process.

A tabulation of those proposals are as follows:

<b>Contractor</b>	<b>Base Bid</b>	<b>Alt. #1 (Replace Windows)</b>	<b>Alt. #2 (Replace Lighting)</b>
Drive Construction, Inc. Bridgeview, IL	\$6,754,000	\$31,000	\$13,000
<b>Johnco Construction, Inc. Mackinaw, IL</b>	<b>\$5,716,000</b>	<b>\$17,900</b>	<b>\$12,700</b>
P.J. Hoerr, Inc. Peoria, IL	\$5,924,000	\$45,000	\$14,000
R.L. Vollintine Construction, Inc. Springfield, IL	\$6,590,000	\$33,000	\$14,000

The lowest responsive bid is within the revised project budget as approved at the January 2023 meeting.

**Budget Impact:**

Total Funds Requested: \$6,046,600  
(\$5,746,600 Bid Amount + \$300,000 Contingency)

Source of Funds: Capital Renewal, Protection, Health, and Safety, and Restricted Funds

Projected Revenue: N/A

Projected Savings: N/A

**Student Learning Impact:**

**How will proposed agenda item impact student learning?**

By improving the physical environment in which instruction, study, administrative and leisure activities take place.

**How will proposed agenda item be measured?**

This project is measured first by completion within the predetermined budget and time allotted for completion, and then by the satisfaction of the users and stakeholders.

**MOTION: Move to approve the base bid in the amount of \$5,716,000, Alternate Bid #1 in the amount of \$17,900, and Alternate Bid #2 in the amount of \$12,700 from Johnco Construction, Inc. and to establish a project contingency in the amount of \$300,000, for an aggregate amount of \$6,046,600 to complete the Renovate and Expand Student Services Project at LLCC's Main Campus.**

### ***III. Action Agenda***

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Revision to Board Policy 4.14 – Grade Review

**DATE:** March 22, 2023

The following is a proposed change to Board Policy 4.14 – Grade Review

*Policy Statement:*

*Any student who feels that a final grade has been unfairly or inappropriately assigned may request a grade review. Every effort should be made to resolve the issue informally before pursuing the formal grade review process. This procedure is not intended for reviewing the professional judgment of faculty regarding the assessment of the quality of work of their students and shall not abridge, circumvent, nor diminish academic freedom in any way. **This policy does not apply to administrative withdrawal grades that are given at the state and federal reporting deadlines.***

*Reviews are appropriately claimed, but not limited to, allegations such as the following:*

- 1. Assignment of grades on the basis of factors or by methods not stipulated in the course syllabus;*
- 2. errors in the calculation or recording of course grades;*
- 3. inconsistency in the assignment of course grades; and*
- 4. assignment of grades on the basis of factors unrelated to academic performance or quality of work in a course.*

This change is being presented for a first reading tonight. No action is required at this meeting. With Board concurrence, we will return this policy to you for action at the regularly scheduled April 2023 meeting of the Board.

***IV. Information Items***

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Position Vacancies and Hires

**DATE:** March 22, 2023

**POSITION VACANCIES**

**Classified**

Enrollment Services Representative - 2 (FT)

**Professional**

Academic Success Professional (FT)  
Agriculture Program Specialist (FT)  
Application Developer I (FT)  
Financial Aid Advisor & Loan Specialist (FT)  
Nursing Retention Specialist (FT)  
Network Administrator (FT)  
Research & Analytics Associate I (FT)  
Website and Social Media Writing Coordinator (FT)

**Administrator**

Director, Faculty Development (FT)  
Program Director, Industrial Maintenance and Electrical (FT)  
Program Director, Respiratory Care (FT)

**Faculty**

Basic Nurse Assistant Instructor  
Biology Instructor  
Integrated Media Design Instructor

**HIRES**

Karina Moore

Health Professions Recruiter (FT)

04/03/2023



**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Construction Progress Update

**DATE:** March 22, 2023

*Attached is the current Construction Project Status Report for LLCC. It includes all projects that are currently underway and projects that have formal plans and available funding but are not yet underway. The following information is intended to provide a brief overview of the progress of each of the projects since the previous Board Meeting:*

**PHS Projects – FY21**

**Security Camera Updates Phase 2**

This project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Water Infiltration Remediation Main Campus Phase 2**

The project is under way. Due to long lead times for doors, we anticipate work to start in March 2023.

**Wayfinding Phase 2**

This project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**PHS Projects – FY22**

**Main Campus Exterior Lighting Upgrade Phase 2**

This project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Medical District Lighting, Flooring, Water Infiltration**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

**Sangamon Hall Chiller Repairs and Upgrades**

Development of construction documents is underway.

## **PHS Projects – FY23**

**Main Campus Exterior Lighting Upgrade Phase 3**  
Development of construction documents is underway.

**Main Campus Parking Lot, Drives & Signage**  
Our recommendation is before you tonight.

**Door Access & Security Alarm Upgrades**  
Development of construction documents is underway.

**Sangamon Hall Dust Collection & Gas Safety**  
Development of construction documents is underway.

**Sangamon & Cass Mechanical Upgrades**  
Development of construction documents is underway.

## **Small Projects – FY22**

**Aviation Hangar Floor Coating**  
The project is substantially complete. We are awaiting closeout documents.

**Jacksonville Office Renovations**  
This project is complete.

## **Small Projects – FY23**

**Main Campus Classrooms Upgrades and Taylorville Flooring Replacement**  
Our recommendation is before you tonight.

## **Deferred Maintenance Capital Project (CDB Managed)**

**Generators for South Side of Main Campus**  
The project is under way. CDC and Logan generators are installed, but the generator at Montgomery Hall has a delivery date (that is anticipated to be) in late Spring 2023.

**Exterior Door Security Upgrades**  
Development of construction documents is underway. CDB has set a tentative bid opening date for the 1<sup>st</sup> week in April.

**Fire Alarm System Upgrades**  
CDB contacted the college in late 2022 to inquire about local share of funds for the above referenced project. We anticipate notification from CDB about moving forward with this project in the near future.

## **LLCC/Memorial Nursing Education Partnership Gift**

### **Nursing Renovation at Montgomery Hall**

This project is substantially complete. We are awaiting closeout documents.

## **Capital Renewal**

### **Renovate and Expand Student Services (CDB Managed)**

CDB has issued an authorization to proceed to the low bid contractor. Our recommendation is before you tonight and aligns with their award.

## **Restricted O & M**

### **Renovate Millennium and Lower-level Sangamon**

The project is substantially complete. We are awaiting completion of punchlist items and closeout documents.

## **Foundation**

### **Kreher Greenhouse – (Informational Item)**

The project is under way.

## **EDA Cares Act Grant**

### **Renovate and Expand Campus Training Facilities**

This project has been divided into 2 phases.

Phase 1 Diesel Tech Lab Build Out in Workforce:

To ensure this project is complete and the space is ready for Fall 23 semester, the construction cost of this project was removed from the EDA grant scope. Request for approval of a new project, Diesel Lab Renovation, funded with Restricted Space Configuration Funds is before you tonight under a separate memo.

Phase 2 TDT Expansion, Storage Building, Logan Hall:

Is pending review/approval of an amendment letter to shift construction scope to equipment in response to notification of the Truck Driver Training Pad funding via FY2023 Economic Development Initiative/Community Project Funding.

## **Illinois Green Economy Network (IGEN) Project**

### **Jacksonville Interior Lighting Upgrades**

The project is under way.

## **Restricted Space Configuration Funds**

### **Diesel Lab Renovation**

This project is to complete renovations in Workforce Careers Center to create a Diesel Technology Lab. Due to the need to have the Diesel Technology Lab complete and ready for Fall 2023 semester, we are removing the construction portion of the Diesel Technology Lab from the EDA CARES Act grant scope. Our recommendation is before you tonight.

**AGENDA MASTER CALENDAR**

<p style="text-align: center;"><b>APRIL 2023</b></p> <ul style="list-style-type: none"> <li>• Seating of New Trustees/Board Reorganization</li> <li>• Seating of Student Trustee</li> <li>• Foundation Gala 4/29/23</li> <li>• Board Meeting 4/26/23</li> </ul>	<p style="text-align: center;"><b>MAY 2023</b></p> <ul style="list-style-type: none"> <li>• Student Recognition 5/4/23</li> <li>• Employee Recognition 5/10/23</li> <li>• Commencement 5/12/23</li> <li>• Board Meeting 5/24/23</li> </ul>	<p style="text-align: center;"><b>JUNE 2023</b></p> <ul style="list-style-type: none"> <li>• Summer Adjunct Faculty Listing</li> <li>• Budget Workshop</li> <li>• Board Meeting 6/28/23</li> </ul>	<p style="text-align: center;"><b>JULY 2023</b></p> <ul style="list-style-type: none"> <li>• FY23 Tentative Budget</li> <li>• Board Meeting 7/26/23</li> </ul>
<p style="text-align: center;"><b>AUGUST 2023</b></p> <ul style="list-style-type: none"> <li>• Board Meeting 8/23/23</li> </ul>	<p style="text-align: center;"><b>SEPTEMBER 2023</b></p> <ul style="list-style-type: none"> <li>• Budget Adoption/Public Hearing</li> <li>• Fall Adjunct Faculty Listing</li> <li>• Board Meeting 9/27/23</li> </ul>	<p style="text-align: center;"><b>OCTOBER 2023</b></p> <ul style="list-style-type: none"> <li>• PHS Projects</li> <li>• Board Meeting 10/25/23</li> </ul>	<p style="text-align: center;"><b>NOVEMBER 2023</b></p> <ul style="list-style-type: none"> <li>• Financial Audit Review</li> <li>• Board Meeting 11/15/23</li> </ul>
<p style="text-align: center;"><b>DECEMBER 2023</b></p> <ul style="list-style-type: none"> <li>• Adopt CY23 Property Tax Levy</li> <li>• Board Meeting 12/11/23</li> </ul>	<p style="text-align: center;"><b>JANUARY 2024</b></p> <ul style="list-style-type: none"> <li>• Spring Adjunct Faculty Listing</li> <li>• General Obligation Alternate Bond Levy Abatement</li> <li>• Board Meeting 1/24/24</li> </ul>	<p style="text-align: center;"><b>FEBRUARY 2024</b></p> <ul style="list-style-type: none"> <li>• Sabbatical Leaves</li> <li>• Approval of Faculty Positions</li> <li>• Faculty Tenure &amp; Continuing Employment Recommendations</li> <li>• Board Meeting 2/28/24</li> </ul>	<p style="text-align: center;"><b>MARCH 2024</b></p> <ul style="list-style-type: none"> <li>• Administrative Positions</li> <li>• Board Meeting 3/27/24</li> </ul>

## ***V. Strategic Discussion***

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees

**FROM:** Charlotte J. Warren  
President

**SUBJECT:** Workforce Equity Initiative

**DATE:** March 22, 2023

Candace Silas, Director – Workforce Equity Initiative will provide a brief update on the Workforce Equity Initiative.