

**MEMORANDUM**

**TO:** Members, LLCC Board of Trustees  
**FROM:** Charlotte J. Warren  
President  
**SUBJECT:** Position Vacancies and Hires  
**DATE:** May 24, 2023

**POSITION VACANCIES**

**Classified**

Administrative Assistant to the Dean, English & Humanities (FT)  
Duplication & Mail Center Technician (FT)  
Human Resources Associate (FT)  
Program Assistant, Open Door WEI (FT)  
Program Assistant, PATH Program (FT)

**Professional**

Academic Success Professional (FT)  
Network Administrator (FT)  
Nursing Retention Specialist (FT)  
Student Success Coach I (FT)

**Administrator**

Director, Adult Education & Literacy (FT)

**Faculty**

Air Conditioning, Refrigeration, and Heating Instructor (FT)  
Basic Nurse Assistant Instructor (FT)  
Biology Instructor (FT)  
Diesel Technologies Instructor (FT)  
Integrated Media Design Instructor (FT)

**NEW HIRE**

Jacob Beaird	Research & Analytics Associate I	06/12/2023
Susan Boehler	Student Success Coach I	06/01/2023
Lisa Clanton	Student Success Coach I	06/01/2023
Brandon Davis	Enrollment Services Rep	06/01/2023
Megan Hallberg	Enrollment Services Rep	05/22/2023
Justin Knoll	Research & Analytics Associate I	05/15/2023
Chelsy Lovelace	Enrollment Services Rep	06/01/2023
Sai Srikanth Sarabu	Application Developer I – Salesforce	08/14/2023

**PROMOTION**

Lynn Gerton	Assistant to VP, Academic Services	05/15/2023
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**RESIGNATION**

Stacy Bond	Employee Benefits & Retention Coordinator	05/11/2023
Barry Lamb	Instructional Designer	05/31/2023
Frank Schmitz	Student Success Coach I	06/01/2023
Julie Sutfin	Facilities Office Coordinator	08/03/2023
John Turley	Help Desk Specialist II	05/31/2023

**RETIREMENT**

Cindy Burger	Assistant to Dean, English & Humanities	05/31/2023
Nina Koch	Records Specialist	05/31/2023